

BSB51915 - DIPLOMA OF LEADERSHIP AND MANAGEMENT

PROGRAM OVERVIEW

DURATION *

Online delivery 52 weeks*

In class delivery 40 weeks**

COURSE FEES +

Online delivery \$2,000

In class delivery \$4,250

PREREQUISITES

Completion of High School Year 12 or equivalent

Certificate IV in Leadership and Management or equivalent

YOU WILL NEED

Positive attitude and an interest in Leadership and management

CAREER OPPORTUNITIES

Manager

Executive Personal Assistant

Project Manager

+ The Student tuition fees are indicative only and are subject to change without notice.

*52 weeks is the maximum amount of time, Students are able to work at their own pace and can complete the course sooner if they prefer.

**Duration may vary due to timetable variations, public holidays and study breaks (if applicable).

DESCRIPTION

This course includes training and delivery strategies that equip participants with relevant industry skills sets to successfully handle the most challenging roles in today's business. This course is carefully balanced with a focus on industry skills and qualifications.

THIS COURSE IS IDEAL FOR...

People wanting to enhance their career opportunities in business world by diversifying their knowledge in a range of key business functions. This program is also suitable for experienced professionals with no formal qualifications wishing to improve their career advancement opportunities.

WHAT IS INCLUDED IN THE COURSE

This course follows the structure of the nationally recognised qualification - BSB51915 Diploma of Leadership and Management

WHAT'S NEXT?

Graduates of the Diploma of Leadership and Management can continue on to the Advanced Diploma of Leadership and Management.

IT ALL ADDS UP WITH AICT!

So, when you finish you'll have in-demand qualifications and be ready to enter the workforce or increase your level of study.

Like what you see? Give us a call, we are here to help!

UNITS OF COMPETENCY

BSBWOR501- Manage personal work priorities and professional development

BSBINN502- Build and sustain an innovative work environment

BSBADM503- Plan and manage conferences

BSBADM504- Plan and Implement administrative systems

BSBWOR502- Lead and manage team effectiveness

BSBMGT517- Manage operational plan

BSBADM502- Manage meetings

BSBFIM501- Manage budgets and financial plans

BSBMGT502- Manage people performance

BSBLDR502- Lead and manage effective workplace relationships

BSBLDR501- Develop and use emotional intelligence

BSBINM501- Manage an Information or Knowledge Management System

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AICT+