

BSB50215 - DIPLOMA OF BUSINESS

PROGRAM OVERVIEW

DURATION *

Online delivery 52 weeks*

In class delivery 26 weeks**

COURSE FEES +

Online delivery \$2,000

In class delivery \$4,250

PREREQUISITES

Completion of High School Year 12 or equivalent

Certificate IV in Business or equivalent

YOU WILL NEED

Positive attitude and an interest in business

CAREER OPPORTUNITIES

Administration Supervisor

Marketing Officer

Client Services Officer

Personal Assistant

+ The Student tuition fees are indicative only and are subject to change without notice.

*52 weeks is the maximum amount of time, Students are able to work at their own pace and can complete the course sooner if they prefer.

**Duration may vary due to timetable variations, public holidays and study breaks (if applicable).

DESCRIPTION

Candidates further develop their skill across a wide range of business functions with a focus on marketing and project management. The program is carefully balanced with a focus on industry skills and qualifications.

THIS COURSE IS IDEAL FOR...

People wanting to enhance their career opportunities in the business world by diversifying their knowledge in a range of key business functions. This program is also suitable for experienced professionals with no formal qualifications wishing to improve their career advancement opportunities.

WHAT IS INCLUDED IN THE COURSE

This course follows the structure of the nationally recognised qualification - BSB50215 Diploma of Business.

WHAT'S NEXT?

Graduates of the Diploma of Business can seek employment or continue advancing their knowledge with a bachelor's degree.

IT ALL ADDS UP WITH AICT!

So, when you finish you'll have in-demand qualifications and be ready to enter the workforce or increase your level of study.

Like what you see? Give us a call, we are here to help!

UNITS OF COMPETENCY

BSBWOR501- Manage personal work priorities and professional development

BSBINN502- Build and sustain an innovative work environment

BSBADM503- Plan and manage conferences

BSBADM504- Plan and Implement administrative systems

BSBWOR502- Lead and manage team effectiveness

BSBFIM502- Manage Payroll

BSBHRM506- Manage recruitment selection and induction processes

BSBMKG501- Identify and evaluate marketing opportunities

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AICT+

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